

Timeline for 2009 2nd Round EFSP Funding –(ARRA)—Sonoma County
As of 4/14/09- To be finalized after National Board Deadlines are Received
This timeline pertains only to 2nd Round AR2009 Funding

1. Task Force receives allocation from National Board (est. 4/21/09)
2. Task Force for the Homeless confirms roster of Local Board representatives (by 4/21/09).
3. Task Force updates RFP and EFSP information/application, Local Board Approval, Task Force posts RFP at www.sonomacountyhomeless.org, sends notice of RFP to previous applicants & Continuum of Care List Serve, and sends required public advertisement for publication. RFP copies available in Task Force office (by 4/24/09).
4. **Applicants' Workshop Friday, May 1 2009, 10:30 am-Noon.**
Mandatory for new applicants, others welcome.
5. **Applications Due at 5 pm Monday May 11, at Task Force office, 3315 Airway Drive, Santa Rosa, 95403.**
6. Application packets distributed to Local Board members. (May 11/12).
7. **Local Board meets to allocate funds and set appeals timeline (between May 12-15 2009)**
8. Applicant agencies notified of Local Board funding decisions and appeals process, and revised budgets requested by May 18. **Deadline for appeal submission: May 20**
9. Local Board considers and decides any appeals (TBD - by May 22), Task Force notifies LROs, and sends Local Board Plan to National Board by web entry and mail. (National Board Deadline est. May 26).
10. Approved LROs Receive Funds in two installments. The first within one month after National Board approval and second after Interim Reports are submitted. Newly funded agencies must set up electronic deposits after first payment.
11. LROs submit Interim Reports to Local Board Administrator (Task Force) (by July15).
12. Local Board Approves and submits any interagency transfers by 7/31.
13. Task Force sends Interim Reports and Requests for Second payment to be received by the National Board by July 31.
14. LROs receive Second Payments
15. Local Board meets to review Phase 27 and ARRA Supplemental funding process and discuss Phase 28. (Fall 2009)
16. **All funds spent by December 31, 2009.**
17. LROs submit final reports (3 copies) and required documentation (two copies) to Local Board by January 20, 2010.
18. Local Board reviews all reports and supporting documents and submits final report with financial documentation to arrive at National Board by February 15, 2010.
19. LROs preserve all expense documentation for three years.